

In providing Guidelines for the assistance of registrants, the College is of the view that supervision comprises three discrete concepts.

- Firstly, the ultimate responsibility for proper delegation and for the resultant services lies with the supervising RDT.
- Secondly, the dental technician is restricted in the number of other registrants (assistants and students) that he or she may supervise.
- And thirdly, having supervised the work of other persons, the dental technician accepts and acknowledges responsibility for the work by signing and dating the prescription corresponding to the delivered Dental Prosthesis or Oral Device.

In these Guidelines, the following definitions apply.

A Dental Prosthesis or Oral Device means the denture, bridge, prosthetic appliance or thing which a registrant may pursuant to the Scope of Practice regulation make, produce, reproduce, construct, furnish, supply, alter and repair.

1. RATIO

A dental technician shall not supervise more than three persons and one student, as set out in the Bylaws, Section 42. The dental technician shall be working full-time. Full-time means that the dental technician is normally on the premises during business hours although he/she may be absent from time to time from the laboratory. Such periods of absence are interpreted by the Board to mean:

- ◆ brief absences to conduct business or to attend to personal matters, the duration of which should not exceed 30% of the weekly business hours of the laboratory or one and one-half days per week, and should more commonly be measured in hours, but in any event should not prejudice the regular inspection of work done by assistants and students.

- ◆ Scheduled holidays, which absences cannot exceed 30 working days per year, but in any event must not prejudice regular inspection of work done by assistants and students by another supervising RDT in the laboratory.

In situations where a dental technician leaves, or will be absent from the laboratory for a longer period of time, or where there is a specific need to have an extra assistant, then the dental technician and/or the laboratory should apply to the Board for an exemption from the supervision ratio pursuant to Section 42(4) of the Dental Technician Bylaws.

2. SIGN-OFF

When a Dental Prosthesis or Oral Device is released by an assistant or a student, the corresponding prescription shall be signed and dated by a dental technician.

Signing and dating the prescription indicates that the supervising dental technician:

- a. has examined all records supplied by the prescribing dentist or medical practitioner and any other records necessary to the fabrication, repair or alteration to the Dental Prosthesis or Oral Device. These records may include impressions, intra oral records, models, diagrams, written instructions, verbal instructions and any other necessary records that may be recorded on the prescription;
- b. accepts responsibility for certifying that the records reviewed are adequate to fabricate, repair or alter the Dental Prosthesis or Oral Device;
- c. certifies that he/she has examined the Dental Prosthesis or Oral Device for conformity to the prescription;
- d. certifies that the Dental Prosthesis or Oral Device was fabricated, repaired or altered in accordance with the standards of the College of Dental Technicians of B.C. and that such fabrication, repair, or alteration was adequately supervised.

3. ADEQUATE SUPERVISION

A registered dental technician can only delegate aspects of the scope of practice to assistants and students. A registered dental technician who delegates work must be satisfied that the person to whom they delegate can adequately perform the tasks delegated and is responsible for determining the form and extent of what constitutes necessary and/or adequate supervision except as stipulated otherwise or specifically by these guidelines, or terms of any exemption provided by the Board and the Dental Technician Bylaws.

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THIS COLLEGE AT ALL TIMES
TO SERVE AND PROTECT THE PUBLIC,
AND TO EXERCISE ITS POWERS
AND DISCHARGE ITS RESPONSIBILITIES
UNDER ALL ENACTMENTS
IN THE PUBLIC INTEREST.”***



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OF BRITISH COLUMBIA**

**SUPERVISION
GUIDELINES**

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