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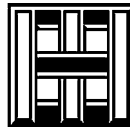
**COLLEGE OF DENTAL TECHNICIANS OF BRITISH COLUMBIA**

**FINANCIAL STATEMENTS**

**MARCH 31, 2004**

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MANNING ELLIOTT  
CHARTERED ACCOUNTANTS

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## AUDITORS' REPORT

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To the Members of  
**COLLEGE OF DENTAL TECHNICIANS OF BRITISH COLUMBIA**

We have audited the statement of financial position of **COLLEGE OF DENTAL TECHNICIANS OF BRITISH COLUMBIA** as at March 31, 2004, and the statements of revenue and expenses, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the College as at March 31, 2004, and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Manning Elliott*

Chartered Accountants

Vancouver, British Columbia

June 16, 2004

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**COLLEGE OF DENTAL TECHNICIANS OF BRITISH COLUMBIA****STATEMENT OF FINANCIAL POSITION**

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**MARCH 31** **2004** **2003**

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**ASSETS**

## CURRENT ASSETS

Cash	\$ 385,860	\$ 62,580
Term deposits and interest	232,149	556,209
Prepaid expenses	<u>12,632</u>	<u>15,731</u>

630,641 634,520

## TERM DEPOSIT - RESTRICTED

116,716 112,419

## CAPITAL ASSETS (Note 4)

68,104 41,384

\$ 815,461 \$ 788,323

**LIABILITIES**

## CURRENT LIABILITIES

Accounts payable and accrued liabilities	\$ 29,451	\$ 25,819
Deferred revenue	347,202	306,350
Deferred rental benefit	<u>6,396</u>	<u>-</u>

383,049 332,169

**NET ASSETS**

INVESTED IN CAPITAL ASSETS 68,104 41,384

DISCIPLINE LEGAL RESERVE 116,716 112,419

UNRESTRICTED 247,592 302,351

432,412 456,154

\$ 815,461 \$ 788,323

Approved by the Directors:

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Director

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Director

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COLLEGE OF DENTAL TECHNICIANS OF BRITISH COLUMBIA

STATEMENT OF CHANGES IN NET ASSETS

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YEAR ENDED MARCH 31

2004

2003

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	<u>Invested in Capital Assets</u>	<u>Discipline Legal Reserve</u>	<u>Unrestricted</u>	<u>Total</u>	<u>Total</u>
NET ASSETS AT BEGINNING OF YEAR	\$ 41,384	\$ 112,419	\$ 302,351	\$ 456,154	\$ 483,194
Deficiency of revenue over expenses for the year	-	4,297	(28,039)	(23,742)	(27,040)
Amortization of capital assets	(9,353)	-	9,353	-	-
Investment in capital assets	<u>36,073</u>	<u>-</u>	<u>(36,073)</u>	<u>-</u>	<u>-</u>
NET ASSETS AT END OF THE YEAR	<u>\$ 68,104</u>	<u>\$ 116,716</u>	<u>\$ 247,592</u>	<u>\$ 432,412</u>	<u>\$ 456,154</u>



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**COLLEGE OF DENTAL TECHNICIANS OF BRITISH COLUMBIA****STATEMENT OF REVENUE AND EXPENSES**

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<b>YEAR ENDED MARCH 31</b>	<b>2004</b>	<b>2003</b>
<b>REVENUE</b>		
License and registration fees	\$ 331,965	\$ 322,032
Interest	14,389	15,336
Examination fees	8,978	9,724
Fines and hearing fees	4,350	6,618
Other	<u>3,449</u>	<u>686</u>
	<u>363,131</u>	<u>354,396</u>
<b>EXPENSES</b>		
Salaries and benefits	213,895	213,214
Rent	52,546	31,685
Board and committee meetings (Schedule)	29,086	26,142
Examination costs	15,717	21,747
Office supplies	12,619	19,594
Amortization	9,353	6,388
Registrant communications	8,610	15,253
Legal and accounting	8,270	11,089
Public education	5,892	9,096
Consulting	5,369	4,960
Staff and member education	5,198	5,452
Telephone	4,404	3,300
Insurance	3,597	2,960
Staff and member expenses	3,369	2,179
Repairs and maintenance	3,147	808
Annual report and meeting	2,734	4,670
Inspections	2,025	2,040
Bank charges	542	359
Scholarship	<u>500</u>	<u>500</u>
	<u>386,873</u>	<u>381,436</u>
<b>DEFICIENCY OF REVENUE OVER EXPENSES FOR THE YEAR</b>	<u>\$ (23,742)</u>	<u>\$ (27,040)</u>



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**COLLEGE OF DENTAL TECHNICIANS OF BRITISH COLUMBIA****STATEMENT OF CASH FLOWS**

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<b>YEAR ENDED MARCH 31</b>	<b>2004</b>	<b>2003</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash receipts from members	\$ 395,990	\$ 355,665
Cash paid to suppliers and employees	(370,789)	(365,367)
Interest received	<u>14,389</u>	<u>15,336</u>
	<u>39,590</u>	<u>5,634</u>
<b>CASH FLOWS FROM INVESTING ACTIVITY</b>		
Purchase of capital assets	<u>(36,073)</u>	<u>(2,795)</u>
<b>CHANGE IN CASH RESOURCES DURING THE YEAR</b>	3,517	2,839
<b>CASH RESOURCES AT BEGINNING OF YEAR</b>	<u>731,208</u>	<u>728,369</u>
<b>CASH RESOURCES AT END OF YEAR</b>	<u>\$ 734,725</u>	<u>\$ 731,208</u>
<b>REPRESENTED BY:</b>		
Cash	\$ 385,860	\$ 62,580
Term deposits - unrestricted	232,149	556,209
Term deposit - restricted	<u>116,716</u>	<u>112,419</u>
	<u>\$ 734,725</u>	<u>\$ 731,208</u>



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**COLLEGE OF DENTAL TECHNICIANS OF BRITISH COLUMBIA****SCHEDULE OF BOARD AND COMMITTEE MEETING EXPENSES**

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<b>YEAR ENDED MARCH 31</b>	<b>2004</b>			<b>2003</b>
	<u>BOARD</u>	<u>COMMITTEE</u>	<u>TOTAL</u>	<u>TOTAL</u>
J. Eggeling	\$ 2,561	\$ 5,266	\$ 7,827	\$ 5,504
B. Leong	799	1,191	1,990	2,944
A. Pritchard	1,238	1,056	2,294	2,921
B. Lalli	1,387	1,242	2,629	2,309
H. Jahr	793	988	1,781	2,197
K. Izumi	759	851	1,610	1,980
M. Sarwari	519	551	1,070	1,414
T. Fogarassy	-	-	-	905
L. Welter	-	-	-	810
G. Robertshaw	1,524	1,821	3,345	-
B. Lee	781	363	1,144	343
Meals/Hardware	655	2,996	3,651	2,945
Committee and Others below \$500	<u>-</u>	<u>1,745</u>	<u>1,745</u>	<u>1,870</u>
	<u>\$ 11,016</u>	<u>\$ 18,070</u>	<u>\$ 29,086</u>	<u>\$ 26,142</u>

Amounts paid to Board and Committee members include the cost of travel to attend meetings.



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## COLLEGE OF DENTAL TECHNICIANS OF BRITISH COLUMBIA

### NOTES TO FINANCIAL STATEMENTS

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**MARCH 31, 2004**

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#### 1. PURPOSE OF THE ORGANIZATION

Effective December 7, 1995, the practice of Dental Technology became a designated Health Profession, regulated by the College of Dental Technicians, under the authority of the Health Professions Act, and the Dental Technician Regulations.

The College establishes, monitors and enforces standards of education, qualifications and practice for dental technicians, issues practising certificates, conducts certificate inspections and, where necessary, suspends or cancels certificates.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

##### a) Amortization

Capital assets are recorded at historical cost and amortized over their estimated useful lives applying the declining balance method at the following annual rates:

Office equipment	20%
Computer equipment	30%
Computer software	100%
Leasehold improvements	1/10 straight-line basis
Exam portfolio	1/10 straight-line basis

The College records one-half of the annual amortization amount in the year that an asset is purchased.

##### b) Revenue recognition

The College follows the deferral method of accounting for revenue. License and registration fees are recognized as revenue throughout the license year or when an individual becomes eligible for registration during the year. When a Technician has not paid the annual dues by March 31, that individual is removed from the register and must pay a reinstatement fee in addition to the regular fee. This policy results in revenue being recorded only when the reinstatement fee is paid.

##### c) Deferred revenue

Deferred revenue includes license and registration fees received in the current period relating to the following license year.

##### d) Discipline Legal Reserve

This reserve is to be used to pay the costs, including legal expenses, related to the disciplinary actions undertaken by the College. The College Board resolved that the reserve is to be invested in an interest bearing Guaranteed Investment Certificate and that all interest earned on the investment is to be credited directly to the reserve. During 2001, College contributions to the reserve resulted in a balance of \$100,000 and hence no further contributions will be made to the reserve unless the balance is drawn down to pay approved costs.



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**COLLEGE OF DENTAL TECHNICIANS OF BRITISH COLUMBIA****NOTES TO FINANCIAL STATEMENTS**

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**MARCH 31****2004****2003**

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**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)****e) Use of estimates**

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**3. FINANCIAL INSTRUMENTS**

The College's financial instruments consist of cash, term deposits, accounts payable and accrued liabilities, and deferred revenue. In management's opinion the College is not exposed to significant interest rate, currency exchange rate or credit risk arising from these financial instruments. The fair

**4. CAPITAL ASSETS**

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Office equipment	\$ 33,417	\$ 10,628	\$ 22,789	\$ 3,849
Computer equipment	19,784	15,909	3,875	5,536
Computer software	1,325	1,325	-	-
Leasehold improvements	14,172	1,192	12,980	-
Exam portfolio	<u>35,575</u>	<u>7,115</u>	<u>28,460</u>	<u>31,999</u>
	<u>\$ 104,273</u>	<u>\$ 36,169</u>	<u>\$ 68,104</u>	<u>\$ 41,384</u>

**5. COMMITMENTS**

The College rents office space and equipment under agreements expiring May 31, 2008. The minimum contracted commitments, excluding operating costs, during the next five years are as follows:

Year ended March 31:

2005	\$ 34,625
2006	36,951
2007	37,416
2008	38,629
2009	<u>6,657</u>
	<u>\$ 154,278</u>

**6. COMPARATIVE FIGURES**

The 2003 figures presented for comparative purposes have been reclassified to conform with the financial statement presentation adopted for the current year.

